

# RESIDENTIAL PROGRAMS

## DEVELOPING LIVING/LEARNING COMMUNITIES

Truman State University's status as a residential institution, where almost half of all undergraduates live on-campus, opens up unique educational opportunities for students. The University is firmly committed to enriching undergraduate life with experiences which integrate living and learning. On-campus residence at Truman allows students to participate in the mainstream of University social, recreational, cultural, and educational activities. Ideally, Truman students find in their residences a supportive *learning community* where they can grow in understanding of self and others, explore ideas and values, develop appreciation for diversity, discover new interests in small group and informal settings, and share some of the fun and satisfaction of life-long learning.

## RESIDENTIAL COLLEGE PROGRAM

Truman's Residential College Program (RCP) offers all freshman students and many upperclassmen the chance to experience a living/learning community by bringing an *academic focus* to some of the activities and relationships developed within the residence halls.

The Residential College Program puts academic success at the forefront by providing students ready access to comprehensive advising and academic support services. Full-time, professional academic advisors have offices in each of the major residence halls. They assist in specific registration and academic course planning for all resident freshman and undeclared students and give advice regarding general academic concerns, skills, tutoring, or liberal arts career planning to all resident students. Student Advisors assist the professional advisors in helping students to understand when and how to use the resources made available to them. And, the professional advisors working in the Residential College Program, in turn, assist students in beginning to establish meaningful relationships with Truman faculty in their declared majors or areas of interest.

The Residential College Program also supports special initiatives to increase faculty-student contact outside the traditional classroom. A College Rector, typically a senior member of the Truman faculty, provides leadership in developing opportunities for faculty and students to plan and participate together in activities, share a meal, or develop a special mentoring relationship in the residence halls. Faculty Fellows volunteer to be a regular presence by holding office hours, attending special events and programs, or by teaching one of their Liberal Studies Program courses in the residential classroom to students who are part of the residential community. Facilitating *personal engagement* in liberal arts learning, for faculty and students together, is a key objective of the Residential College Program.

## RESIDENTIAL LIVING PROGRAM

The Residential Living Program oversees eight residence halls and three apartment complexes, all with modern living facilities and located within easy walking distance of the academic buildings. The residence halls range in size from 68 to 700 residents. Approximately 70 percent of the rooms are two-person, with the remaining rooms housing

three or four students. Upper-level students may choose to live in University apartments. Most of these apartments are furnished, with utilities paid, and offer an optional meal plan through Food Service.

Based on their preferences, students in the residence halls may choose from such options as quiet house, single-sex wings or co-ed living arrangements, and large or small buildings. Students may request international student roommates at Grim Hall, the International House. Blanton-Nason offers a single-sex (female) living option; Brewer offers a similar single-sex environment for a sorority-defined community.

Professionally-trained, full-time Area Coordinators, live-in Hall Directors, Assistant to the Directors, and Student Advisors work in the on-campus residences to assist students in adjusting to college life. The Residential Living Program staff employs a student developmental model to help students mature in their interpersonal skills, in balancing independence and communal responsibility, and in establishing their self-direction and life-goals. Numerous social, recreational, or competitive leisure activities and opportunities for peer leadership also exist in the residence halls.

The Residential Living Program has a handbook that outlines the policies, services, and building information for all of the residential facilities on campus. Informational handbooks are sent to freshman students at the time of their room placement; upper-level residents may obtain copies at each hall desk or at the Residential Living Office.

For further information, contact these programs at the following addresses:

### Residential College Program

Baldwin Hall  
Truman State University  
Kirksville, MO 63501

### Commuter Services

Ryle Hall

### Residential Living Program

Baldwin Hall

# STUDENT SERVICES AND OPPORTUNITIES

A diverse array of additional student services, support functions, and co-curricular offerings enriches the academic experience.

## CAMPUS RECREATION

Campus Recreation provides programs, facilities, and services for enhancing the health and well being of students, faculty, and staff. The Fitness/Wellness Program offers wellness workshops, personal training, and a myriad of non-credit classes from step aerobics to martial arts and ballet. Intramural Recreational Sports sponsors healthy competition in individual and team sport activities. The Student

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## GENERAL INFORMATION

GENERAL  
INFORMATION

Recreation Center contains many areas for self-directed activities: three court hardwood floor gym, jogging track, aerobics/dance studio, auxiliary gym with multipurpose floor, and a weight room and fitness areas filled with state-of-the-art exercise equipment. Supported primarily by student fees, Truman students, faculty and staff have a voice in the operation of the Student Recreation Center through the Recreation Center Advisory Committee. For more information call (660)785-4847.

### CENTER FOR STUDENT INVOLVEMENT

As part of the overall Student Union program, the Center for Student Involvement provides programs and services in the areas of campus programming, student organizations, and leadership development and recognition programs. The Coordinator of Student Involvement, housed in the lower level of the Student Union, serves as the advisor to the student activities fee-funded Student Activities Board that provides entertainment for the student body. In addition, Student Involvement oversees the Take Five Games Room and the Down Under programming facility. Student Involvement also advises the Student Organization Center, Homecoming Committee, Funds Allotment Council, and SERVE Center.

### CITIZENSHIP AND COMMUNITY STANDARDS

The Office of Citizenship and Community Standards (OCCS) is charged with the administration of the *Student Conduct Code* to create an expectation of behavior that the University views as acceptable and appropriate. The University recognizes the significance of students' rights. Those rights include freedom of expression, autonomy, procedural protection, and the respect for personal integrity of all members of the community and their property. By ensuring those individual rights, the University fosters an environment conducive to the students' success and well being. By doing so, students respect the dignity, rights, and property of the University community.

The Office of Citizenship and Community Standards strives to resolve allegations of misconduct under the *Student Conduct Code* in a manner consistent with its core values of fairness, honesty, and integrity. The Office acknowledges the importance of balancing the interests of the individual student or student organization and the community at large, as well as protecting the integrity of the institution and its values. To that end, the OCCS seeks to enhance the educational mission of the University by promoting a caring, just, and responsible community. To foster the development of future leaders and responsible citizens, OCCS promises to support the academic community by promoting and investing in students' holistic learning, ethical growth, and character development. The Office of Citizenship and Community Standards is located in Kirk Building 112. Phone: (660) 785-4111. Facsimile: (660) 785-5403. E-mail: stuaff@truman.edu. Visit the OCCS online.

### DISABILITY SERVICES

It is the policy of the University to make every effort to comply with Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act (ADA) of 1990, which state that no qualified person with a disability shall, on the basis of disability, be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination under any program or activity which receives or benefits from Federal assistance. The Americans

with Disabilities Act defines a person with a disability as someone who (a) has a physical or mental impairment that substantially limits that person in one or more major life activities (such as walking, seeing, hearing, speaking, breathing, learning, working, performing manual tasks and caring for oneself), (b) has a record of such an impairment, or (c) is regarded as having such an impairment.

Disability Services helps address the needs of individuals with disabilities and provides guidance and support for adjustment to the University community. A general list of services may include, but would not be limited to, recording of written materials for individuals with visual impairments; providing note-takers; special arrangements for test taking; adaptive living arrangements; referral and assistance with adaptive technology; and other services according to the needs of the individual. For assistance in accessing University services or programs, please contact the office located in the Student Health Center, McKinney Center, phone (660)785-4478 (Voice or TDD).

### FOOD SERVICE

Cafeterias which serve the residence halls are open to all students, faculty, and staff. Off campus meal plans are available to students who do not live in University housing and may be purchased at the Cashier's window of the Business Office. Students who live in residence halls are issued a student photo identification card which they must bring with them to each meal. Students living in the residence halls have the option of a 225 block meal plan with \$50 dining dollars, a 175 block meal plan with \$100 dining dollars, or 150 block meal plan with \$150 dining dollars. The dining dollars include a designated amount of additional funds that can be used during designated times and Sunday evenings at Mainstreet Market, Tierra Del Sol, Jazzman's Freshens and Convenience Store (only food and beverage items) to purchase additional food or in the Residence Halls for meals outside of their chosen meal plan. A 175 block meal plan with \$100 dining dollars is available for students living in Campbell and Randolph apartments and off campus.

Transferability is available in the Mainstreet Market in the Student Union for persons holding meal cards. Credit allowances and hours are posted in the Market. A variety of fast-food type products as well as conventional entrees are available to everyone at a reasonable charge. Also available to all students, faculty and staff is a declining balance program called Bonus Bucks. Bonus Bucks may be purchased from the Food Service Office in increments of \$50. Bonus Bucks can be used in either the residence hall cafeterias or in Mainstreet Market of the Student Union Building.

### FORENSICS

Forensic activities constitutes one of the oldest learning communities at Truman State University. It is truly a liberal arts activity in that intercollegiate speech and debate is a mix of psychology, critical thinking, research, current events, and communication. Truman competes in debate and individual events. The forensics program is one of the leading full-service forensics programs in the nation, ranking among the top ten parliamentary debate programs in the nation since 2000 and among the top ten programs nationally in its individual speaking events division during the same period. Truman won the National Parliamentary Debate Association National Championship in 2000 and has placed seventeen teams in elimination rounds of the

national championships since 1999. The program placed fifth at the National Forensic Association tournament in 2003. Truman has consistently held the Missouri overall forensics championship since 2001 and routinely earns several hundred awards and other honors during each invitational tournament season.

### GREEK LIFE

Since 1914, students have chosen to become members of fraternities and sororities at Truman State University because of the advantages these organizations provide. Greek-letter societies were founded on the ideals of leadership, scholarship, community service, and friendship. Truman's organizations continue to uphold these ideals and high standards. The Office of Greek Life strives to provide guidance and support for students' co-curricular Greek involvement. The staff work in partnership with Greek organizations to develop programs and policies which encourage a sense of belonging, promote self-governance, challenge students to gain new skills and knowledge, and enable students to participate in positive individual and societal change. The Office of Greek Life is located in Brewer Annex, Room 3.

### INTERCOLLEGIATE ATHLETICS

Truman State University is a member of the National Collegiate Athletic Association (NCAA) Division II and a charter member of the Mid-America Intercollegiate Athletic Association (MIAA). The Department of Intercollegiate Athletics sponsors 21 sports, 11 for men and 10 for women:

MEN	WOMEN
Football	Volleyball
Basketball	Basketball
Swimming	Swimming
Soccer	Soccer
Cross Country	Cross Country
Indoor Track	Indoor Track
Outdoor Track	Outdoor Track
Tennis	Tennis
Golf	Golf
Baseball	Softball
Wrestling	

Intercollegiate Athletics is committed to enhancing the University's commitment to a liberal arts education by providing a positive experience for over 450 student-athletes which promotes wholesome educational and athletic opportunities. The Athletic Department is located in Pershing Building with the exception of the Media Relations Office which is located in Kirk Building.

### INTERNATIONAL STUDENT OFFICE

The International Student Office (ISO) promotes diversity on campus through the recruitment and support of international students and scholars. During the 2002-2003 academic year, Truman State University hosted 259 international students from 50 countries. The ISO provides services such as recruitment, admissions, orientation, immigration counseling, and tutoring to aid international students in adjusting to the American academic system and culture.

The programming offered by the ISO includes International Dinner, Global Links, International Friends, and International Week. International Dinner includes entertainment and food from many of the countries represented on our campus and has been a tradition since 1941.

Global Links connects international students with American students and promotes the development of cross-culturalism through events such as picnics and bonfires. International Friends also promotes friendships by connecting international students with families in the community. International Week is a weeklong celebration of campus diversity. This week includes a flag parade to increase recognition of the international community at Truman State University.

Through programming and advising, the ISO strives to ease the transition and adjustment of international students and promote the interactions between international students and American students. For more information, contact the International Student Office, Kirk Building 120. Phone: (660) 785-4215; Fax: (660) 785-5395; E-mail: [internat@truman.edu](mailto:internat@truman.edu). For online information, visit Truman's website.

### MCNAIR POST-BACCALAUREATE PROGRAM

McNair is one of the three TRIO programs funded by the US Department of Education to provide educational opportunity and support to students from disadvantaged backgrounds who demonstrate academic potential. The McNair Program at Truman State University seeks to increase the number of first-generation and low-income students and underrepresented minority students who eventually obtain doctoral degrees. In addition, McNair Scholars participate in research, mentoring, and other scholarly activities. Scholars participate in a pre-research internship during their sophomore year and a ten-week summer research internship during their junior year. During their senior year, the focus is on graduate school placement. They also receive assistance in graduating from Truman and enrolling in graduate school, as well as support in the completion of doctoral studies. McNair Scholars are matched with faculty mentors who assist them in achieving their individual post-baccalaureate educational goals. Truman's McNair Program meets the social, financial, academic, and information needs associated with gaining entry into and completing doctoral programs and addresses the nation-wide underrepresentation of its target groups in graduate programs.

### MULTICULTURAL AFFAIRS

The Multicultural Affairs Office, through its programming, advocates a pluralistic and integrated University environment by fostering understanding among the various Truman constituencies. Focusing on recruiting and retaining students of color (i.e., African-American, Native American, Asian American, and Latino), the office assists students in their transition from high school to the University environment, helping them to be productive and contributing members of the community.

Multicultural Affairs provides support through academic, cultural, and social programming. Academic programming includes: the Scholastic Enhancement Experience Program, collaboration with the Ronald E. McNair Post Baccalaureate Achievement Program, and Directions, a freshman orientation program. Multicultural Affairs provides additional support through a tutoring program, study hall, and a peer mentoring program for students on campus. The department sponsors programs and events to encourage understanding among various groups, including: Montage, a freshman week program; Unity, the Dr.

Martin Luther King Campus Celebration; Black History Month activities; and Montage, the official newsletter.

### ORIENTATION AND ADVISING

Through the Residential College Program and the academic divisions, the University assists students in adjusting to the academic environment. These services are explained in the Academic Information section of this catalog.

### SCHOLASTIC ENHANCEMENT EXPERIENCE

The Scholastic Enhancement Experience (SEE) is a summer educational opportunity available to selected underrepresented students who will be starting college in the fall semester. Students are provided with cultural activities, academic classes and workshops, counseling, and advising. Each spring, up to four Truman students are selected and hired as tutor/counselors to reside in the residence halls and serve as mentors for the students in the SEE Program. For more information regarding this employment opportunity or the program in general, contact Multicultural Affairs located in the Adair Building, (660)785-4142, or the Admission Office in McClain Hall 205, (660) 785-4114.

### SERVE (Service Education, Resource, and Values Exploration) CENTER

The purpose of the SERVE Center is to provide organization, direction, and student services that facilitate the responsible citizenship of Truman State University students through community service. The center promotes civic responsibility as an integral outcome of a liberal education. The SERVE Center seeks to foster improved relationships between the University and community by matching volunteer human resources of the University with community needs. The Center provides students with access to the laboratory of society where they may test current knowledge and develop humanistic values. These opportunities allow students to reflect upon their experiences and consider societal needs as forces shaping future societies. Within the context of the University's core values of broadly educating students, increasing students' understanding of moral and ethical challenges, and preparing students for effective living in a democratic society, SERVE seeks to accomplish the following three goals:

- ◆ Facilitate the development of Truman students into responsible, enlightened citizens.
- ◆ Promote a climate conducive to student involvement through participation in community service.
- ◆ Articulate and conduct a program of service-learning which fosters an attitude of partnership between the University and the community.

The Center offers students the opportunity to gain experience through voluntary service with community and public agencies. The SERVE Center maintains a listing of community service needs and helps students select placements appropriate to their interests, academic preparation, and aspirations for the future. Volunteer service is available with human service agencies, government organizations addressing human and social needs and community betterment groups. The Center assists student organizations, fraternities, sororities, and residential halls in finding appropriate philanthropic and service activities for their members and residents. The SERVE Center also assists faculty with the identification of appropriate service-learning opportunities in the community. For more information

about service opportunities at Truman, contact the SERVE Center at (660)785-7222.

### STOKES PROGRAM

The Heartland's Alliance for Minority Participation (HAMP) Stokes Program is a comprehensive, multidisciplinary program designed to significantly increase the quantity and quality of underrepresented students who receive baccalaureate and graduate degrees in science, mathematics, engineering and technology. HAMP is a three-tiered, early intervention effort that is coordinated with the Office for the Vice President for Academic Affairs for the University of Missouri System and the University of Missouri-Columbia Graduate School. The collaborative effort among the University of Missouri System, selected higher education institutions, business, industry and government partners is unique in its approach to the problem of minority underrepresentation in science. The intervention begins at the pre-college level and continues throughout the baccalaureate and graduate education programs.

### STUDENT AFFAIRS

The Dean of Student Affairs is responsible for the staffing, planning, leadership, and program coordination for many departments and service areas included in Student Affairs. Student Affairs supports the liberal arts and sciences mission of the University by fostering a living/learning environment that appreciates diversity, is both challenging and nurturing, and promotes the personal, social, and intellectual development of students through the integration of the curriculum and co-curriculum.

Student Affairs programs and service areas include: Athletics, Center for Student Involvement, Greek Life, ID Office, International Student Office, Judicial Affairs, Multicultural Affairs, Residential Living, Student Health Center, Campus Recreation, University Counseling Services, Women's Resource Center, and Student Union.

The Dean of Student Affairs Office has primary responsibility to advocate for student concerns and address student conduct. The Dean of Student Affairs works closely with Student Senate and other student organizations to determine student needs and provide appropriate support. The Dean of Student Affairs Office is located in 112 Kirk Building, phone (660)785-4111.

### STUDENT CONDUCT AND BEHAVIOR

In order to provide the best possible environment for personal and intellectual growth, the University has established regulations to guide student conduct, a summary of which may be found in the *Student Handbook*. Because residence hall life is unique, additional guidelines exist to ensure the safety and comfort of on-campus students. These regulations are detailed in *The Residential Living Handbook* available from the Residential Living Office.

### STUDENT HEALTH SERVICES

The Student Health Center, located in the McKinney Center, is staffed by a physician, nurse practitioners, registered nurses, a registered laboratory technician and a medical secretary. The Center is open Monday through Friday from 8:00 a.m. to 4:30 p.m., when classes are in session. Visits to the clinic are on an appointment basis or through regularly scheduled walk-in clinics. Students are charged a nominal fee for laboratory testing, allergy injections, and for most medications dispensed or treatments performed. All incom-

ing students are required to submit a confidential medical history which includes proof of immunizations. Students who do not provide the required information will not be able to register for classes the following semester. Exceptions from immunization are permitted for medical or religious reasons. Students requesting a waiver from the immunization policy must have a rubeola titer performed in lieu of receiving immunizations. In the event of a measles outbreak, any student who is not immune by titer or proof of immunization will be required to leave campus due to state regulations.

### STUDENT IDENTIFICATION (ID) CARDS

The Truman ID Card serves as a multipurpose identification card, library card, meal card (when a meal plan has been purchased), and laundry debit card (when cash value is added to the card). The Truman ID Card Office is located in Kirk Building 112. The hours of operation are Monday-Friday 8:00 a.m.-5:00 p.m.

The ID cards are non-transferable and University property. As such, any forgery, alteration, or misuse may result in disciplinary or monetary sanctions. The ID card should be carried at all times while on campus property to identify oneself when requested.

A \$20.00 replacement fee is charged for lost and stolen cards. (The ID Office accepts checks only. Go to the University Cashier to pay with cash or credit card). A lost or stolen card should be reported to the ID Office, Kirk Building 112, (660)785-4123. After office hours, a lost or stolen ID card should be reported to the Department of Public Safety, (660)785-4176.

### STUDENT MEDIA

The *Index* is the student newspaper, published weekly throughout the academic year. It has received national recognition as a five-star, All-American college paper that has in recent years earned the distinction of being named the best weekly collegiate newspaper in the Midwest. In 1998 and 2003, it was also named the best weekly collegiate paper in the nation. Editors hold paid positions, and students who work on the newspaper include reporters, photographers, artists, ad representatives, and layout staff members.

The *Echo* is the student-produced yearbook. It continues to be an award-winning yearbook. Editors hold paid positions. The *Echo* is distributed in the fall. Students who were enrolled full-time for both the fall and spring semesters can obtain a yearbook at no charge. Spring graduates may pick up their copies the following fall, or they may pay to have their yearbooks mailed to them.

KTRM is the campus radio station of Truman State University. KTRM is an on-air facility and thus is an excellent beginning for those students interested in pursuing a broadcast career. KTRM provides broadcast opportunities and educational experiences for students while serving the informational needs of the University community. All staff have the opportunity to learn many real-world skills useful in areas besides broadcasting.

KTRM is located in the Media Center in the lower level of the Student Union. It broadcasts at 88.7 FM and is also the audio portion of the University billboard, available on-campus on channel 2 and off campus on channel 36. KTRM's

target audience is made up of both the University community and the greater Kirksville community. KTRM provides a forum for widely diverse forms of programming not found anywhere else in Kirksville, ranging from music to talk shows. The daytime format is Alternative Rock, while specialty shows fill up most weekends. These shows range from blues and jazz to heavy metal and hip-hop. Informational offerings include a regular interview show featuring a prominent individual or group on campus, as well as occasional political debates. Daily news- and sports-casts cover world, national, and local issues, with an emphasis on campus events. In addition, campus sporting events are broadcast live when possible.

*DETOURS* is a regional magazine produced for readers in a rural community centered in Kirksville and extending through northeast Missouri into Iowa and Illinois. Currently published three times a year, it circulates to students and off-campus readers interested in local folklore, personalities, history, nature, arts and crafts, and a variety of travel, leisure, and lifestyle events available to residents living in the surrounding community. The magazine gives students an opportunity to work in a medium that enables them to explore, serve, and work with residents in the larger community beyond the campus.

*Truman TV* is the vehicle for airing student-produced programming on campus and in the community. The primary product is TruNews, a weekly newscast that airs in the community on Cable Channel 36 and on campus over Cable Channel 76. The newscast is produced by a student staff and relies heavily on reports submitted by students enrolled in COMM 358, *Television Broadcasting*. Resources include VHS shooting and editing equipment, a television studio, and computer-generated graphics. Students also have access to the daily feeds of CNN Newsource.

*Truman TV* welcomes proposals for non-news programming, which must be approved and supervised by the TruNews staff.

Offices for the *Index*, *Echo*, KTRM, and *Truman TV* are located in the Student Union Building.

### STUDENT UNION

Serving as the community center for the University, the Student Union provides support for programs, meetings, dining and relaxation. The administrative office serves as the scheduling center for the Student Union events as well as classrooms for co-curricular activities after regular classroom hours. The Union is the location of the Main Street Market Restaurant, Tierra Del Sol Café, Jazzman's, the University Food Service administrative offices, and the Catering Services Office. The lower level features the Truman State University Bookstore, the Down Under programming facility, the Take Five Game Room, and offices for The Center for Student Involvement, the Student Activities Board, the Student Senate, and the Funds Allotment Council.

### TESTING SERVICES

A number of services are available to students or prospective students through the Assessment and Testing Office.

Various standardized tests are administered via paper and pencil-based or computer-based modes of testing. In most cases, results can be interpreted to the student by profes-

## GENERAL INFORMATION

- sional personnel. Tests administered include:
- Tests for college freshmen, juniors, and seniors as required by the University as part of the University Assessment Program.
  - Undergraduate admissions tests: American College Testing Program (ACT)
  - CLEP tests for course credit. (See Academic Policies and Procedures.) A brochure explaining opportunities for credit by examination is available from the Registrar's Office.
  - National tests for admission to graduate and professional programs: Medical College Admissions Test (MCAT), Graduate Record Examination (GRE), Graduate Management Admissions Test (GMAT), Law School Admissions Test (LSAT), and the Miller Analogies Test (MAT).
  - National and state tests for students and the community for evaluating proficiencies, licensing or certifying purposes: actuarial exams, the Praxis Series exams, the Test of English as a Foreign Language (TOEFL), the National Counselor's Exam (NCE), the National Board for Professional Teaching Standards (NBPTS), the Multistate Pharmacy Jurisprudence Examination (MPJE), and the North American Pharmacist Licensure Examination (NAPLEX).
  - National examinations serving local community needs: The General Education Development (GED) high school equivalency tests for the Missouri Department of Elementary and Secondary Education and the ACT.
  - Correspondence exams for Truman students.

### UNIVERSITY CAREER CENTER

The University Career Center (UCC), located in the McKinney Center, assists students and alumni in exploring career paths compatible with individual skills, interests and values, and helps them in investigating internships, full-time employment, and graduate school possibilities.

The UCC coordinates campus interviews, sponsors career fairs, posts job opportunity listings, and offers workshops on career planning, job search, and graduate school admissions topics. An extensive career resource library supplies tools useful for establishing networks of information and contacts, and features a computerized system of interactive guidance and information. Staff are available for individualized assistance ranging from critiquing résumés to conducting mock interviews.

### UNIVERSITY COUNSELING SERVICES

University Counseling Services (UCS) provides individual, group, and relationship counseling free of charge to all registered Truman students. In addition, the staff of UCS provides educational programming and consultation and referral services to the University community. UCS also sponsors a peer education program (STEP), which provides programs on sexual assault, diversity, and related issues. Visit the UCS website online.

### UNIVERSITY FUNDED STUDENT ORGANIZATIONS

#### STUDENT ACTIVITIES BOARD

The Student Activities Board (SAB) is dedicated to providing quality entertainment for Truman State University, while enhancing the University experience. Activities include concerts, movies, entertainers, dances, and local talent performances. All students with a minimum 2.5 GPA

are eligible to apply for membership in this 35 member, volunteer organization. Selections are made three times per year by an application and interview process.

#### STUDENT SENATE

The Truman State University Student Senate is the official elected governing body of the Student Association and exists to represent the present and long-term best interests of the Student Association in the formulation of University policy and in the fulfillment of the University's mission.

The four executive officers, five representatives-at-large, and representatives from the sophomore, junior, senior, and graduate classes are elected in the Spring for the following year. Representatives from the incoming class, five additional representatives-at-large, and any unfilled seats are elected in the fall. Student Senate operates with six standing committees: Academic Affairs, Campus Environment, External Affairs, Public Relations, Student Affairs, and Campus Diversity.

Student Senate is funded by a \$2 per semester student governance fee. This fee is refundable at any time during the semester by filling out a brief survey available in the Student Senate office. Completed surveys should be returned to the Student Senate Treasurer.

#### STUDENT ORGANIZATION CENTER

The Student Organization Center (SOC) is an independent council of Student Senate. It provides space for a limited number of organizations. Membership is focused on small and/or diversity-oriented organizations. These organizations are responsible for planning Diversity Week with the aid of Student Senate. Organizations are selected in the Spring for membership in the SOC for the next academic year.

#### FUNDS ALLOTMENT COUNCIL

The Funds Allotment Council (FAC) is an independent council of Student Senate and is comprised of six appointed members and three elected members. The Council strives to provide educational opportunities for students by financially subsidizing activities organized and sponsored by campus organizations. Chartered student organizations planning speakers, conferences, concerts, or other events are eligible to apply for funding. Any FAC-funded event must be open to the entire University community. The Council is funded by a portion of the campus activities fee paid by students each semester.

#### STUDENT ASSOCIATION OF MISSOURI

The Student Association of Missouri is a non-profit organization owned and operated by students of Missouri higher education.

The Student Association of Missouri exists to unite all students of Missouri's institutions of higher education, to represent the issues important to all students, and to lobby the Missouri state government. The organization also exists to promote political participation of students, to offer leadership opportunities, and to empower all students of higher education. The Student Association of Missouri serves as a communications link between students, institutions of higher education, and Missouri government.

Truman students enrolled in six credit hours or more help fund the Association by contributing a \$1.00 fee each

semester. This fee is refundable for any reason simply by making a request of the Student Association of Missouri treasurer, who can be contacted at [treas@studentassociationofmissouri.org](mailto:treas@studentassociationofmissouri.org).

Three assembly representatives are elected during the Spring Student Senate general election.

**WOMEN’S RESOURCE CENTER**

The Women’s Resource Center (WRC) works to broaden the minds of students, faculty, administrators, and staff by providing programs, services, and facilities to meet the educational, personal, physical, and safety needs of women on campus. The Center’s staff seeks to encourage the development of self-awareness, self-esteem, and self-confidence, promoting leadership opportunities, and serve as a catalyst for change. Located in Ryle Foyer, the WRC is unique because it was created by students, for students, and is run by students. For information call (660)785-7224.

**THE WRITING CENTER**

The Writing Center, located in McClain Hall 303, provides the University community with a comfortable environment for writers to talk and write. Writing Consultants work with writers at all levels of competence, from all disciplines, at any stage of the writing process -- inventing, drafting, revising, and editing -- or for sharing ideas about writing strategies and techniques. The Center serves writers either by appointment or during walk-in hours without an appointment. For more information, call (660) 785-4484.

**PARKING SERVICES**

All vehicles parked in University parking lots are required to obtain and properly display a valid permit. Parking decals are sold in the Cashier’s Office in McClain Hall or at the Department of Public Safety. Students must have their license plate numbers and vehicle information when they register their vehicles. Visitors are requested to stop by the Department of Public Safety building and obtain a temporary parking permit. There is no charge for temporary permits.

The regulations pertain to all vehicles, including, but not limited to, motorcycles, motor scooters, mopeds, trucks, automobiles, and buses. A campus map with Parking and Traffic Regulations may be picked up any time at the Public Safety building or the Cashier’s Office or may be viewed on our Web page.

Students and faculty/staff who own, maintain or operate motor vehicles on the University campus are responsible for violations regardless of whether or not that individual had possession or was operating the motor vehicle at the time of the violation. It is the responsibility of the owner to advise any driver of University rules and regulations. Lack of space is not an acceptable excuse for violation of any parking regulation.

Parking decals remain the property of the University and are issued to park in designated areas. Parking decals serve as permission to park and do NOT guarantee a parking space close in proximity. Decals are NOT transferable from one vehicle to another.

Students have one week from the first day of the fall and spring semesters to register vehicles. After the initial registration period, a vehicle must be registered within 48 hours from the time it is brought to the University.

All vehicles in University parking lots should have up-to-date registration and should be operational. In the event that a vehicle becomes disabled, please notify the Department of Public Safety.

**F E E S**

Fees are subject to revision by the Board of Governors. Payment may be made by Mastercard, Visa, Discover, cash, or check. Checks should be made payable to Truman State University.

**AUDITING FEE**

The same fees apply for auditing courses as for taking courses for credit.

**GRADUATION FEES**

The fees below do not include the cost of the cap, gown, and tassel which are available for purchase at the Truman Bookstore located in the Student Union Building. Fees are to be paid during the last semester in residence before the degree is conferred.

- For a Bachelor’s degree candidate . . . . . \$20
- For a second Bachelor’s degree an additional . . . \$5

**WORKSHOP OR CONFERENCE FEE**

The fee charged in addition to the credit-hour tuition fee will not be refunded after the completion of the first session of a workshop. Fees may be adjusted to cover the cost of a workshop of a special nature.

**MATERIALS-LAB FEES**

In certain courses where the student is given the raw materials and retains the finished product, charges are made for materials furnished.

**LATE REGISTRATION**

For not completing enrollment prior to the first day of classes . . . . . \$20

**REPLACEMENT OF ORIGINAL DIPLOMA**

Upon request, a duplicate diploma can be ordered through the Vice President for Academic Affairs Office, McClain Hall 203. For information call (660)785-5406.

- Replacement of diploma . . . . . \$10

**PASSING OF NON-NEGOTIABLE CHECKS**

The term non-negotiable check includes any check returned to the University marked “Insufficient Funds.” Failure to take care of the check within 72 hours after being notified, or further violations, will be grounds for suspension from Truman.

- Penalty for passing a non-negotiable check . . . \$10

**MOTOR VEHICLE REGISTRATION FEE**

The University requires a registration fee for all motor vehicles parked on campus.

- Annual fee . . . . . \$50
- Spring semester fee . . . . . \$25
- Summer semester fee . . . . . \$14

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**GENERAL INFORMATION**

GENERAL  
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For each additional decal requested, a fee of \$7 is charged. All vehicle registration is verified through the Department of Revenue. Roommates and engaged couples do not qualify for the additional decal discount.

**LOST ID CARD**

The Truman ID Office is located in Kirk Building 112. Replacement of ID card fee . . . . . \$20

**MUSIC FEES**

An additional charge is made for private undergraduate and graduate music lessons, and is payable at the time of enrollment. Current fees are available from the Business Office.

**ENROLLMENT FEES**

**2003-2004 Fall, Spring and Summer Semesters:**

Hrs.	Undergraduate (In-State)	Undergraduate (Out-of-State)
1	\$191.50	\$350
2	\$383.00	\$700
3	\$574.50	\$1,050
4	\$766.00	\$1,400
5	\$957.50	\$1,750
6	\$1,149.00	\$2,100
7	\$1,340.50	\$2,450
8	\$1,532.00	\$2,800
9	\$1,723.50	\$3,150
10	\$1,915.00	\$3,500
11	\$2,106.50	\$3,850
12	\$2,300.00	\$4,200
13	\$2,300.00	\$4,200
14	\$2,300.00	\$4,200
15	\$2,300.00	\$4,200
16	\$2,300.00	\$4,200
17	\$2,300.00	\$4,200
18	\$2,491.50	\$4,550
19	\$2,783.00	\$5,000
20	\$3,074.50	\$5,450
21	\$3,366.00	\$5,900
22	\$3,657.50	\$6,350
23	\$3,949.00	\$6,800
24	\$4,240.50	\$7,250

Other fees include an activity fee of \$25/semester, a student government fee of \$2/semester, and a Student Association of Missouri fee of \$1/semester. Total Activities fee of \$28/semester. Additional special class fees may be assessed depending upon individual course selection. First semester freshmen will be assessed a one-time \$150 orientation fee.

For undergraduate students, the 18th hour is considered an overload and will be charged the hourly rate above the standard enrollment fees for the 18th hour. Undergraduate hours over 18 will be charged the hourly rate plus \$100 for each hour.

Students enrolled in 1/2-hour increments will be charged accordingly.

Students taking a combination of undergraduate and graduate hours will be assessed separately for the number of undergraduate and graduate hours taken.

**THERE IS NO REFUND FOR REDUCTION IN COURSE LOAD DUE TO DROPPING INDIVIDUAL CLASSES, EFFECTIVE THE FIRST DAY OF CLASSES.**

**RETURN OF ENROLLMENT FEES**

Students must notify the Vice President for Academic Affairs (McClain Hall 203) in writing if they intend to withdraw from all courses. The withdrawal date is based on the date that the Vice President for Academic Affairs receives the written notification.

A student who drops individual courses while remaining enrolled in other courses is not withdrawing from the University; therefore, the return of enrollment fees policy does not apply.

General guidelines for enrollment fee reduction are given below. Specific dates will be published each semester in the calendar section of the Schedule of Classes.

1. Students who withdraw from courses prior to the first day of classes will receive a 100% reduction of enrollment fees for the semester.
2. From the first day of classes through the first 10% of the enrollment period, students will receive a 90% reduction of enrollment fees.
3. From the first 11% in time through the first 25% of the enrollment period, students will receive a 50% reduction of enrollment fees.
4. From the first 26% in time through the first 50% of the enrollment period, students will receive a 25% reduction of enrollment fees.
5. Students who withdraw after the end of the first 50% of the enrollment period pay the entire enrollment fee charge.

Down payments that are advertised as non-refundable are excluded from fee reduction. This includes the freshman orientation fee. It also includes the housing prepayment. After certain publicized cancellation dates, a housing termination fee could be imposed as well as forfeiture of the housing damages deposit.

Note on housing: All students who live on campus will have housing costs assessed through the last day of the week in which the student withdrew.

**RETURN OF TITLE IV FEDERAL STUDENT AID**

The account of the student who has federal aid and withdraws before 61% of the semester has occurred will be evaluated according to Department of Education guidelines and formula.

The policy conforms to the Higher Education Amendments of 1998 and was effective for enrollment periods beginning after August 1, 2000. Title IV programs affected are Subsidized and Unsubsidized Stafford Loans, Perkins Loans, PLUS (Parent Loans for Undergraduate Students), Pell Grants, and SEOG Grants.

Federal aid is earned by the percentage of the payment period the student completes. To figure the percentage of aid earned, divide calendar days attended in the period by total days in the period. Weekends are included; but scheduled breaks that are at least 5 days long are excluded. If the student completes more than 60% of the term, 100% of the aid is earned for the period and no immediate repayment obligation is incurred. If the student completes 60% or less



of the term, the portion of federal aid determined to be unearned must be repaid to the federal programs.

The University will return Title IV aid from the student's account according to the federal formula. A student may be required to return a Title IV aid overpayment. If the University notifies the student to return an overpayment, the student has 45 days to return the funds to the University. Students who do not meet the 45-day requirement will have the amount of federal aid owed forwarded to the Department of Education for collection. The student will be ineligible for further Title IV assistance until either the overpayment is paid in full or satisfactory repayment arrangements have been made with the Department of Education.

Institutional refunds and the formula determining the required return of federal and other student aid will be done within 30 days of the withdrawal date. A letter with a copy of the formula results, any applicable refund, or the adjusted bill will be sent to the student's home address.

Federal student aid programs are returned in the following regulated order: Unsubsidized Stafford Loan, Subsidized Stafford Loan, Federal Perkins Loan, PLUS Loan, Federal Pell Grant, Federal SEOG, other Title IV aid programs.

Examples of the federal formula are available in the Financial Aid Office.

**RETURN OF NON-FEDERAL STUDENT AID/PERSONAL PAYMENT**

If the student received federal aid, the return of federal funds is the first priority. If the student received state or institutional aid, or made personal payments, the state and institutional aid are repaid proportionally according to the source of the payment.

Repayment of aid programs may result in a balance due on the student's institutional account. A copy of the calculation used to apportion repayment is mailed to the student's home address.

If there are questions about individual circumstances, a student may contact the Business Office.

**HOUSING FEES**

**DEPOSIT**

A \$75 housing application fee is required at the time of application. \$50 of the deposit is refunded at the end of the contract period providing proper room check-out procedures are followed and providing there is no damage assessment. Please allow up to four weeks for the processing of the refund.

**2003-2004 HOUSING RATES**

**Room and Board by Housing Type Per Academic Year**

**Residence Halls:**

	<b>Per Academic Year</b>
Double room in residence hall/college	\$5,072
Deluxe Double Room	\$5,448
Multiple room (3-4 person)	\$4,768
Single room in residence hall/college (if available)	\$5,672

**Apartments:**

Fair Apartments (Room and Board)	
2 per apartment (per person)	\$5,232
3 per apartment (per person)	\$5,112
Randolph Apartments	\$2,872
Campbell Apartment (Room only)	
2 per apartment, one bedroom (per person)	\$2,688
3 per apartment, two bedrooms (per person)	\$2,616
Campbell-Married Apartment (Room only)	
1 bedroom	\$4,200
2 bedroom	\$4,776

**FINANCIAL AID:  
SCHOLARSHIPS, GRANTS, LOANS,  
AND STUDENT EMPLOYMENT**

**SCHOLARSHIPS**

Scholarship awards for students entering Truman State University will recognize outstanding students who have demonstrated high achievement and the potential to be nationally competitive. Scholarship awards are not determined according to financial need. The office to contact is indicated following the name of the respective scholarship. Unless otherwise indicated, scholarship amounts vary depending on ability, achievement, etc. Only one automatic scholarship is awarded per student. A student qualifying for more than one automatic scholarship will receive the scholarship of the larger amount. **Students must be accepted for admission to Truman prior to January 15 in order to be considered for competitive awards.**

**AUTOMATIC ACADEMIC SCHOLARSHIPS**

**COMBINED ABILITY SCHOLARSHIP** . . . . . **Admission Office**

Renewable scholarships ranging from \$1,000 to \$2,000 are awarded to high school seniors based on a combination of outstanding high school class rank percentiles, grade point averages and test score percentiles on the ACT or SAT.

**GIRLS STATE/BOYS STATE SCHOLARSHIP** . . . . . **Admission Office**

Students indicating participation in Missouri Girls State or Boys State are eligible for consideration for fee waivers of \$1,000. Minimum academic requirements include a 3.25 GPA on a 4.0 scale and an ACT score at the 85th percentile or higher.

**COMPETITIVE SCHOLARSHIPS**

**GENERAL JOHN J. PERSHING SCHOLARSHIP** . . . . . **Admission Office**

The University awards 12 scholarships annually to high school seniors who demonstrate preeminent intellectual capability and energetic leadership in the classroom, school, and community. The renewable scholarships, in honor of alumnus General John J. Pershing, provide up to full tuition and residence hall room and board. Recipients will have the option of spending a semester or summer studying abroad. The University will coordinate the study abroad programs and provide funding to the extent of \$4,000 for the semester or a proportional amount for the summer. Candidates must be accepted for admission by January 15.

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**GENERAL  
INFORMATION**

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- Qualifications of candidates are the following:
1. Must graduate from high school in the same year the student plans to enter Truman in the fall;
  2. Must demonstrate exemplary academic achievement in high school and must present excellent scores on either the ACT or SAT;
  3. Must have an excellent record of participation and leadership in high school and community activities;
  4. If chosen as a finalist, must participate in a personal interview with the Scholarship Committee.

**TRUMAN LEADERSHIP AWARD . . . . .Admission Office**

The Truman Leadership Award is designed to recognize outstanding Missouri high school students who have a demonstrated aptitude for leadership both in the classroom and in co-curricular activities. The award, in honor of Harry S. Truman, provides scholarships in amounts up to full tuition, room and board while providing recipients with special opportunities for leadership development. High school seniors from Missouri who demonstrate energetic leadership in the classroom, school, and community as well as outstanding academic achievement will be considered for the award. Students must be accepted for admission to Truman State University by January 15 to be reviewed for the award.

**NATIONAL HONOR SOCIETY/BETA CLUB SCHOLARSHIP . . . . .Admission Office**

A limited number of renewable scholarships are awarded to selected outstanding members of a high school National Honor Society or Beta Club.

**PRESIDENT'S HONORARY SCHOLARSHIP . . . . .Admission Office**

A number of special recognition scholarships are awarded to students with outstanding academic achievement and significant extracurricular records. The amounts of the awards vary.

**NATIONAL MERIT SCHOLARSHIP . . .Admission Office**

A number of scholarships in varying amounts up to full tuition are awarded to students who qualify for National Merit finalist status and designate Truman as their first choice institution.

**PRESIDENT'S LEADERSHIP SCHOLARSHIP . . . . .Admission Office**

Several scholarships are awarded to students with exceptional records of leadership in the classroom and in co-curricular activities as well as outstanding academic achievement. The amount of the award varies.

**A+ RECOGNITION SCHOLARSHIP**

A student whose high school verifies his/her participation in the A+ program is eligible for consideration for a \$1,500 A+ Recognition Scholarship at Truman. A maximum of 100 awards will be granted on a competitive basis to candidates who have a minimum 3.3 grade point average and a 25 or higher ACT score, or an equivalent SAT exam score. The scholarship may be granted in addition to other University scholarships; the total award package cannot exceed the cost of tuition, room and board plus \$1,000 when combined with the "Bright Flight" Scholarship.

**ALUMNI SCHOLARSHIP . . . . .Admission Office**

A limited number of scholarships of varying amounts are awarded to sons and daughters of Truman alumni. An alumnus is defined as a person who has received a degree or certificate from Truman (Northeast) or has earned at least 30 college credit hours at Truman. The applicant must be a high school senior, eligible to enroll at Truman the following fall semester, who has maintained a superior academic average and an exceptional record of extracurricular involvement.

**JIM SEARS LEADERSHIP SCHOLARSHIP . . .Admission Office**

Renewable scholarships of \$1,000 are awarded to entering freshman students from Missouri who have shown a strong record of leadership or community service while in high school. The awards will be evenly distributed among Missouri's congressional districts and were established by the State of Missouri and Truman State University to honor the late Jim Sears, a state representative and Truman alumnus.

**FOREIGN LANGUAGE SCHOLARSHIP . . . . .Admission Office**

These scholarships are awarded to entering freshmen who demonstrate superior achievement and aptitude in a foreign language taught at Truman (Spanish, French, German, Greek, Italian, Latin, Hebrew, Portuguese, Russian, Chinese, and Japanese) and are renewable each semester with the requisite grade point average and successful completion of a foreign language course. Preference is given to students who have indicated majors in the foreign languages.

**FRESHMAN AGRICULTURAL SCIENCE SCHOLARSHIPS . . . . .Admission Office**

A maximum of 5 scholarships in the amount of \$1000 are available each year for freshman Agricultural Science majors.

**SERVICE SCHOLARSHIP IN MUSIC/ART/THEATRE . . . . .Fine Arts Division**

Music and art scholarships are awarded based on competitive auditions/portfolio reviews to determine excellence in performance, scholarship, and general interest in music or art. The scholarships are awarded each semester and apply toward payment of fees. They may be renewed from semester to semester. Art Assistantships are awarded to art majors only. A number of theatre scholarships are available on a competitive basis for students interested in acting and dramatic production. Renewal is dependent upon participation and demonstrated interest.

**FORENSIC SCHOLARSHIP . . . . .Language and Literature Division**

Several scholarships are available on a competitive basis for students interested in debate and contest speech activities. The scholarships are awarded on a yearly basis, renewal being dependent upon participation and demonstrated interest.

**AMERICAN FIELD SERVICE RETURNEE SCHOLARSHIP AND YOUTH FOR UNDERSTANDING RETURNEE SCHOLARSHIP . . . . .Admission Office**

Several renewable scholarships are available for American Field Service and Youth for Understanding returnees with superior class ranks and national test scores.

**GRANTS-IN-AID FOR MEN'S AND WOMEN'S ATHLETICS . . . . .**Director of Athletics Office  
The National Collegiate Athletic Association and the University authorize a limited number of grants to outstanding athletes. The value of this aid may vary with each individual awardee.

**ROTC SCHOLARSHIPS . . . . .**High School Counselors and/or Military Science Division Office  
The United States Army offers two-, three-, and four-year scholarships to men and women who qualify medically and academically. These scholarships provide students with \$400 each month tax-free and pay for tuition, fees, and \$300 a semester for books. Truman State University awards a limited number room and board incentives to qualified Four-year and Three-year Advance Designee Army ROTC Scholarship winners. Minimum requirements for the room and board scholarship include a 25 ACT and 3.25 GPA.

**ROTC STIPENDS . . . . .**Military Science Division Office  
All scholarship students and students accepted into the Advanced Course (junior and senior years) of the ROTC program receive \$400 a month. Non-ROTC scholarship students in the Advanced Course can earn an additional \$750 per month in the Army Reserve or National Guard under the Simultaneous Membership Program.

**MISSOURI STATE SCHOLARSHIP PROGRAMS . . . . .**  
Admission Office  
\*NOTE: State scholarship programs are subject to state funding.

**Missouri Teacher Education Scholarship**  
One-time, non-renewable scholarships in the amount of \$2,000 are available through the state of Missouri to Missouri residents who plan to enter a state-approved teacher education program at a four-year college or university in Missouri. (\$1,000 is provided by the state of Missouri and is matched by Truman for a total of \$2,000.) Recipients include entering freshmen, junior college transfer students, and currently enrolled freshmen and sophomores at four-year colleges. To be eligible for consideration for the Teacher Education Scholarship, students must rank in the top 15 percent of their class or score in the top 15 percent on a college-entrance examination. Recipients must agree to teach in a public school in Missouri for five years after earning their teaching certificates.

**Missouri Higher Education Academic "Bright Flight" Scholarship**  
Missouri high school seniors who have a composite score on either the American College Testing (ACT) Program or the Scholastic Aptitude Test (SAT) of the College Board in the top three percent of all Missouri students taking those tests are eligible for a \$2,000 renewable scholarship awarded by the state of Missouri and administered by the Missouri Department of Higher Education. **"Bright Flight" Scholarships are packaged with the University's scholarships to the extent that the total cannot exceed full costs and a \$1,000 books and incidental expenses allowance.**

**Minority Teacher Education Scholarship**  
Renewable scholarships in the amount of \$3,000 are available to minority students who are Missouri residents and who make a commitment to a math or science teaching career (\$2,000 is provided by the state and \$1,000 by Truman.) Eligible students must enroll in a state-approved

teacher education program at a four-year college or university in Missouri. To be considered for this scholarship, students must rank in the top 25 percent of their class and achieve scores at or above the 75th percentile on either the ACT or SAT. Recipients must agree to teach math or science on a full-time basis for a period of five years in a Missouri public elementary or secondary school after receiving their teaching certificates.

**Missouri Department of Agriculture Scholarship**  
One \$1,000 scholarship is available for a Missouri high school senior. Applicants must declare an Agricultural Science major, have a rural/farm background and must be full-time students. The scholarship is renewable with a 2.5 GPA and completion of 12 or more credit hours per semester. For further information, contact the Truman State University Department of Agricultural Science or the Missouri Department of Agriculture.

**ENDOWED AND ANNUAL SCHOLARSHIPS . . . . .**  
Advancement Office  
Gifts made to the Truman State University Foundation provide more than 360 annual and endowed scholarships. These scholarships are available to full-time students in varying amounts and are based on a wide variety of criteria. Scholarships are awarded during the spring semester to be used the following academic year. The application deadline is generally mid-January. For more information, contact the Advancement Office at 1-800-452-6678.

**TRANSFER STUDENT SCHOLARSHIPS**  
The application for admission serves as the application for scholarships awarded through the Admission Office. All scholarships are renewable if the student maintains the requisite grade point average. Competitive transfer student scholarships are awarded for fall semester transfers only. There is no deadline to apply for automatic scholarships. Please note that students can receive only one automatic scholarship. **Students wanting to be considered for competitive scholarships must have a complete admission file submitted by April 15.** Transfer student scholarships are coordinated by the Admission Office.

**AUTOMATIC TRANSFER SCHOLARSHIPS**  
**Community/Junior College Scholarship**  
Scholarships starting at \$500 are automatically awarded to students who have achieved a 3.25 transfer GPA and a minimum enhanced ACT composite score at the 78th percentile. Applicants must have an AA degree or 60 transferable semester hours from an accredited junior/community college.

**Phi Theta Kappa Automatic Scholarship**  
This \$1,500 scholarship is automatically awarded to active Phi Theta Kappans with a minimum ACT composite score of 25 and a 3.5 transferable GPA in at least 24 hours of credit.

**COMPETITIVE TRANSFER SCHOLARSHIPS**  
**Community/Junior College Honorary Scholarship**  
A limited number of scholarships are awarded to students who have achieved a minimum 3.5 GPA and high ACT or SAT scores, demonstrated leadership qualities, and earned a strong high school record. Applicants for these competitive full tuition, room and board awards must have an AA degree or 60 transferable semester hours from an accredited junior/community college.

GENERAL  
INFORMATION**Alpha Beta Gamma Two-Year Honor Society Scholarship**

One full tuition scholarship is awarded to an initiated member of this business honor society. Academically talented students will be considered by recommendation of his/her Chapter Faculty Advisor.

**Phi Theta Kappa Competitive Scholarship**

One state and one national scholarship is awarded to an outstanding member of Phi Theta Kappa. Award amounts vary up to full tuition, room and board.

**President's Honorary Scholarship**

Transfer students with high academic achievement and significant extracurricular records may compete for this scholarship. Award amounts vary.

**INTERNATIONAL STUDENT SCHOLARSHIPS****International Excellence Scholarship . . . . .  
International Student Office**

One year scholarships of \$500 (\$250 per semester) are available to international undergraduate applicants. The awards are based on academic achievement, economic need and participation in International Student Office sponsored events. Undergraduate international students may apply for scholarships each year of their full-time study.

International undergraduate applicants may apply for the President's Honorary Scholarship, the International Excellence Scholarship and the Kirksville Rotary Club Scholarship.

**MIDWEST STUDENT EXCHANGE PROGRAM**

Truman State University participates in the Midwest Student Exchange Program (MSEP). Residents of Kansas, Michigan, Minnesota, Nebraska, and North Dakota are considered for the MSEP tuition reduction program on a competitive basis. Recipients receive a reduced out-of-state tuition rate, currently 150% of the in-state tuition rate.

Truman State University considers students majoring in all undergraduate programs for tuition reduction through the Midwest Student Exchange Program.

To be eligible for MSEP consideration, a student must meet the following criteria:

1. Be a legal resident of Kansas, Michigan, Minnesota, Nebraska, or North Dakota.
2. Be a newly matriculating student.
3. Apply and be accepted for admission preferably by January 15 of his or her senior year of high school.
4. Undergraduates should contact the Admission Office for further information regarding MSEP consideration at Truman State University.

**SCHOLARSHIP RENEWALS**

Scholarships may be renewed for the next academic year if the scholarship recipients achieve and maintain a cumulative grade point average of at least 3.25 while enrolled as full-time students. Completion of 24 Truman credit hours from fall to fall (including academic year and the following summer) is required for scholarship renewal consideration. Renewal of scholarships will be based on Truman grade point average only. The renewal of such scholarships requires the recipients to work for the University for seventy-five hours per semester. Recipients must submit work proposals for service projects when applying for renewals.

Such work projects must be approved by the Financial Aid Office before the scholarships are renewed, and the approved projects must be successfully completed each semester. Scholarship recipients maintaining a 3.25 GPA who do not wish to submit a work proposal to renew their scholarships may renew one-half of their scholarships in exchange for no service obligation. Scholarships can be used for up to eight semesters of undergraduate study if the award was given as an incoming freshman. Transfer awards are pro-rated.

Scholarship recipients who fail to maintain a cumulative grade point average of at least 3.25, but who do maintain a cumulative grade point average of at least 2.50, are not eligible for renewal of such scholarships but are eligible to apply for student memorial loans in the same amounts as their former scholarships.

The renewal of scholarships is determined at the end of the spring semester. Students enrolled in the Truman summer session may elect to have their cumulative grade point averages computed following the end of the summer session. Scholarships can be renewed, but not lost, because of Truman summer course work. Please notify the Financial Aid Office if you intend to take summer classes to renew a scholarship.

The work renewal obligation for scholarships is not applicable until the sophomore year. Such service obligations are waived for freshman students.

The cumulative grade point average for the purpose of scholarship renewals is computed on the basis of grades earned at Truman State University. Grades from other colleges and universities are not included in the cumulative grade point averages required for scholarship renewals, even though the courses in which the grades were received at other colleges or universities have been accepted by the University for transfer credit.

The following scholarships are not included in the types of scholarships for which the foregoing rules are applicable to renewals:

- Art Service
- Athletics
- "Bright Flight"
- Endowed Scholarships
- Freshman Agriculture Science Scholarship
- Graduate Research and Teaching Assistantship
- Graduate Fellowship
- International Scholarship
- Missouri Department of Agriculture Scholarship
- Missouri Teacher Education
- Music Service
- Reserve Officer Training Corps (awarded by the U.S. Government)
- Jim Sears Scholarship
- Theatre
- Wal-Mart Competitive Edge Scholarship

**LOSS OF SCHOLARSHIPS FOR DISCIPLINARY REASONS**

The recipients of scholarships are expected to display good citizenship and to observe the rules established by the University to guide student conduct. Serious misconduct in violation of such rules shall be grounds for the suspension, revocation, or non-renewal of any or all schol-

ships held by a student. The Financial Aid Director is authorized to suspend or revoke a scholarship, or to refuse the renewal of such a scholarship, upon notice to the student of his or her alleged misconduct and after affording the student an opportunity to be heard. The action of the Financial Aid Director may be taken in conjunction with, or independent of, an investigation and adjudication by the Dean of Student Affairs for the purpose of disciplinary action against the student.

**APPEALS FOR LOSS OR NON-RENEWAL OF SCHOLARSHIPS**

Scholarship recipients whose scholarships are suspended or revoked for improper conduct or whose scholarships are not renewed for any reason, may appeal the loss of such scholarships in writing to the Scholarship Appeals Committee, whose decision shall be final on behalf of the University.

**GRANTS, LOANS, AND STUDENT EMPLOYMENT**

The basic purpose of the federal and state government aid programs at Truman State University is to provide encouragement through financial assistance to those students who might not otherwise be able to attend college. Every effort is made to consider the individual needs of each applicant. Sufficient assistance is not always available through one source, but often a combination or "package" may be possible.

Government aid applications take time to process, and funds are in limited supply. It is important to obtain the Free Application for Federal Student Aid (FAFSA), complete each required section of the form, and file as early as possible. Early application and accuracy in completing the forms will ensure consideration for all campus aid programs. Students receiving financial aid for full-time attendance must be enrolled in at least 12 semester hours for undergraduates or 9 hours per semester for graduates. To receive aid as a part-time student, the Financial Aid Office must be notified. To continue receiving aid, normal academic progress must be shown so that the degree goals can be reached in the usual allotted time. The academic progress policy will be given to aid recipients at the time of their aid-award notice. Other students interested in applying for student financial aid in the future may obtain a copy of the policy at the Financial Aid Office. All must meet these criteria to receive consideration.

For information and applications regarding the respective aid programs, please contact the office indicated following the name of the grant, loan, or work-study. Federal aid applications can also be obtained from any high school counseling office. The following information could be superseded by federal or state legislation enacted after this catalog is printed.

**PELL GRANT . . . . .Financial Aid Office**

A grant from the federal government is available to undergraduate students who qualify based on financial need. At Truman the grant ranges from approximately \$400 to \$3,750 per year and need not be repaid. Since the Pell Grant is the base of any financial aid package, the Pell Grant eligibility must be determined before any other undergraduate application for financial aid.

**CHARLES GALLAGHER GRANT PROGRAM . . . . .**

**Financial Aid Office**

A grant is available from the Missouri Coordinating Board for Higher Education to qualified undergraduate students who are residents of the State of Missouri. Application (included in the FAFSA) should be made after January 1 and be in by the April 1 deadline of the calendar year the student plans to enter school in the fall. The grant award is \$1,500. Only full-time students may receive this grant.

**FEDERAL SUPPLEMENTAL EDUCATIONAL OPPORTUNITY GRANT (FSEOG) . . . . .**

**Financial Aid Office**

This grant program provides for federal funds to be used in awarding grants to undergraduate students demonstrating exceptional financial need. Application is made and eligibility is determined from the Free Application for Federal Student Aid (FAFSA). Students will be notified by the University Financial Aid Office if they have been selected for FSEOG.

**MISSOURI COLLEGE GUARANTEE PROGRAM . . . . .**

**Financial Aid Office**

This is a need-based scholarship funded by the State of Missouri for Missouri residents. To be eligible, you must: have a high school grade-point average of 2.5 or higher on a 4.0 scale; score 20 or higher on the ACT; be enrolled full-time at a participating Missouri post-secondary school; demonstrate financial need as determined by the FAFSA, with a deadline of April 1 of each year; and not be pursuing a degree or certificate in theology or divinity. The maximum scholarship award is based on the tuition cost at the University of Missouri. Other federal and state need-based financial aid programs will be considered to determine the final award amount.

**FEDERAL PERKINS LOAN . . . . .Financial Aid Office**

Perkins Loans are made available by the federal government. To be eligible for this loan, a student must be making satisfactory academic progress at the University and also must show financial need as indicated on the Free Application for Federal Student Aid (FAFSA). The loan amount is \$4,000 or less in any one year. A student may not exceed \$20,000 for all undergraduate study. Cumulative borrowing for undergraduate and graduate/professional study may not exceed \$40,000. No interest is charged or repayment expected while the student is still in school. For new borrowers, repayment begins and interest accrues at 5 percent per year on the unpaid balance nine months after the borrower ceases to be a half-time student. Repayment must be a minimum of \$40 a month and must be completed within a 10-year period.

**FEDERAL STAFFORD LOAN PROGRAM . . . . .**

**Financial Aid Office or Lending Institution**

Present guidelines regarding the Stafford Loan include the following:

1. The results of the Free Application for Federal Student Aid must be on file in the Financial Aid Office before a Stafford Loan will be processed;
2. Freshmen students may borrow \$2,625 per year maximum; Sophomore students may borrow \$3,500 per year maximum; Junior and senior students may borrow \$5,500 maximum; Graduate students may borrow \$8,500 maximum;

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3. The current interest rate is variable and capped at 8.25 percent for new borrowers;
4. Repayment begins and interest accrues six months after the borrower ceases to be at least a half-time student;
5. Repayment must be at least \$50 per month, and the loan must be repaid within 10 years.

**UNSUBSIDIZED FEDERAL STAFFORD LOANS . . . . .Financial Aid Office**

Students who are not eligible for a subsidized Stafford Loan (meaning the government will pay the interest on the loan while the student is in school) may apply for an Unsubsidized Stafford Loan. Students are obligated to pay the interest once the loan is disbursed to them. Interest rates are the same as the Stafford Loan, and may be paid in installments or accrued. Eligibility criteria and loan maximums are the same as the Stafford Loan. For students who have both subsidized and unsubsidized Stafford Loans, it is required that the combined loan amounts stay within the yearly maximums. Students must fill out the Free Application for Federal Student Aid first, so need can be determined for the other federal student aid programs before an Unsubsidized Stafford Loan is approved.

Additional unsubsidized Federal Stafford Loan funding is available for independent students (independent status is determined by the FAFSA). Freshmen and sophomores may borrow up to an additional \$4,000 per year, juniors and seniors an additional \$5,000 and graduate students an additional \$10,000. The loan amount may not exceed the cost of school less any other financial aid.

**ALTERNATIVE LOAN SOURCES . . . . .Financial Aid Office**

- ◆ If financing is needed in addition to, or instead of, federal aid, there are several private loan sources.
- ◆ Each loan has different criteria for eligibility requirements, loan amounts, interest rates, and repayment schedules.
- ◆ Brochures are available in the Financial Aid Office detailing individual loans.

**FEDERAL PARENTS (PLUS) LOAN PROGRAM . . . . .Lending Institutions or Financial Aid Office**

The PLUS Program is not based on income level or financial need. Borrowers are parents of dependent students. A good credit history is required, and the loan amount may not exceed the cost of school less any other financial aid. Normally repayment begins within 30 or 60 days after loan disbursement, and interest rates are variable.

**FEDERAL NURSING STUDENT LOAN PROGRAM . . . . .Financial Aid Office**

This loan is available to those accepted into the Truman Nursing Program and who show financial need. The results of the Free Application for Federal Student Aid should be received at the Financial Aid Office by April 1 for the year the student plans to enter the University in the fall. Students are encouraged to file as early as possible; awards are processed on a first-come, first-served basis until funds are depleted.

**TRUMAN DEVELOPMENT FUND LONG-TERM LOAN . . . . .Financial Aid Office**

Truman offers loans to students at the sophomore, junior and senior level who are enrolled full-time, maintain a cumulative 3.0 GPA, and are approved by the University

committee. A maximum of \$3,000 per year, or \$9,000 per student over a three-year period, may be borrowed. Interest is charged at 10 percent. Minimum payments are \$60 per month; the total amount borrowed must be repaid within five years. Students should know if they are eligible for federal student aid first.

**CULTURAL LOANS . . . . .Financial Aid Office**

A limited number of cultural loans may be authorized to encourage participation in "study abroad" programs. The maximum loan is the cost of the trip but not more than \$4,000 total. Cultural loans are available to students who meet the general eligibility requirements and, in addition, who meet at least one of the following standards:

1. Earned at least a 2.5 cumulative grade point average in courses taken at the University; or
2. Earned at least a 2.5 grade point average in foreign language courses taken at the University; or
3. Enrolled in a foreign language class at the University for which a "study abroad" experience is either required or strongly recommended.

Priority will be given to students enrolled in a Truman sponsored cultural trip.

**STUDENT COMPUTER PURCHASE LOANS . . .Financial Aid Office**

Student Computer Purchase loans are designed to assist students in obtaining up-to-date computers. Loans are available for a maximum of \$2,000 toward the purchase of a computer, printer, and related software. A limited number of loans are available each year. Priority will be given to students who plan to attend Truman for two years after receiving the loan. Students must submit receipts for the full amount borrowed documenting the purchase of approved equipment within 21 days of disbursement of the loan. If receipts are less than the loan amount, the excess must be repaid immediately.

**MEMORIAL SHORT-TERM LOANS . . . . .Financial Aid Office**

The University maintains a loan fund from donations made by various individuals and agencies. It is the policy of the committee responsible for this fund to make small loans available to students on a short-term basis at a reasonably low rate of interest. To be eligible, an applicant must be enrolled full-time, have a cumulative 2.2 GPA, and meet criteria set up by the committee. Applicants are expected to repay the loans within a short time.

**FEDERAL WORK-STUDY PROGRAM . . . . .Financial Aid Office**

Under the College Work-Study Program, the federal government and the University together make part-time work available to college students. Students may obtain employment with University administrative offices, Student Union, division offices, library, and various other University offices. Work time usually ranges from one to four hours per day arranged around the student's schedule. Pay is at the current federal minimum wage.

To be eligible for a Work-Study assignment, a student must show financial need as indicated by the Free Application for Federal Student Aid. Applications are available beginning January 1. Students are urged to apply early as awards and job placements are assigned on a first-come, first-served basis to those with the greatest need.

**STUDENT EMPLOYMENT Payroll Department, or office of supervisor**

Institutional employment opportunities are available to students needing financial assistance or desiring the experience of working with professors, administrators, and other staff members in a university environment. Eligibility requirements include full-time enrollment, at least a 2.00 GPA, and no conflict with other financial aid guidelines. Students receiving Work-Study are not eligible for institutional employment.

Students desiring employment may contact the division office. Contact may also be initiated by the University supervisor who desires student assistance. If employment and arrangements are agreed upon by both student and supervisor, the student should fill out an Institutional Clearance Form to be turned in to the Payroll Department for approval.

The University Career Center is also available to help students coordinate on- and off-campus employment. The office is located in the McKinney Center.

**VOCATIONAL REHABILITATION . . . . .Division of Vocational Rehabilitation in student's home state**

University students with medical disabilities may be eligible for financial assistance. Students should contact the nearest Office of Vocational Rehabilitation in their home area for further information. Rehabilitation authorizations granted to students are processed through the Financial Aid Office.

**VETERANS BENEFITS . . . . .Registrar's Office**

The University Veterans Representative is a staff member in the Registrar's Office, located in McClain Hall 104. The Veteran's Representative provides services to persons who are eligible to receive educational assistance (GI Bill) as administered through the U.S. Department of Veterans' Affairs.

Students who are veterans, dependents of veterans or members of reserve and national guard units must visit the University Veterans Representative to initiate their G.I. Bill.

Once admitted to the University, additional veteran services provided include: certifying veterans enrolled in classes; conferring with veterans and dependents of totally disabled veterans; and ensuring that veteran students are in compliance with federal and state laws governing their educational benefits.

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